



Apex Human Services, LLC

"For the Love of Caring"

Healthcare and Human Services Professionals

204 MacDade Blvd, Yeadon, PA 19050

Tel: 484-469-3787, Fax: 484-462-3974, Web: www.apexhs.org

HEALTHCARE/HUMAN SERVICES EMPLOYEE FILE REQUIREMENTS

- Completed Application Form
- 2 Professional References
- Driver's License/Photo ID
- Social Security Card/Work Authorization Card
- I-9 Form
- Criminal Record Check: www.epatch.state.pa.us
- Child Abuse Clearance: www.compass.state.us/cwis, or
Call: 1-877-343-0494
- FBI Clearance, please register: <https://uenroll.identogo.com> or
Call: **844-321-2101**. Use the Service Code: **1KG738**
- Automobile Registration and Insurance
- Hepatitis-B Vaccine Form
- Nursing License
- Educational Credentials and Resume
- Current Health Exams and PPD Test Results
- CPR Card: www.procp.org, or Call: 1-888-406-7487
- Home Care Test
- Current and Valid Malpractice Insurance
www.nso.com

How did you hear about us, cycle one:

- Internet - Our website – Referrals – Others: _____

Yours truly,

Mohamed L. Sesay, RN, BSN, MS
Director of Heath Care Services

Mohamed M. Kamara, MA, CPharmT
Director of Human Services

ADDRESS: 204 MACDADE BLVD, YEADON, PA 19050

TEL: 484-469-3787, 267-776-3892, OR 267-243-3279 **FAX:** 484-462-3974 **WEB:** WWW.APEXHS.ORG